**Minutes, Ordinary Meeting of the Parish Council 23rd September 2024 at the Civic Hall.**

**There were present:** Cllrs. B Beeley - Chairman H Bishop – Vice Chairman

 E Adamson S Al-Hamdani

K Barton R Blackmore

J Garner P Gaul

A Marland M Powell

G Sheldon L Thompson

D Wall P Walsh

A Wrigley

The Chairman Cllr Barbara Beeley welcomed Councillors to the meeting and prayers were led by Cannon Chris Ford.

**3618. To receive Public Questions**

 None received

**3619. Chairman’s Urgent Business**

Cllr Beeley advised that she had arranged for a bleed control kit to be installed outside the Civic Hall alongside the defibrillator. It was agreed that the Civic Hall was the best place for this to be installed and would be available for the whole community should the need arise. Paid for by Rotary (President Clint Elliot) and sourced by Sergeant Connor Brook.

Cllr Beeley also advised councillors about the Turn Saddleworth Pink initiative to raise funds and awareness on behalf of Cancer Research UK. The Civic Hall has been decorated with pink bunting and pompoms. Many of the shops and businesses are taking part and will be judged for the best display.

**3620. To receive apologies for Absence:** Cllrs K Dawson, L Dawson, M Bingley, K Phillips.

 **Absent:** Cllrs M Birchall.

 **3621. To receive Declarations of Interest**

 None declared

**3622. Presentation by Dave Speller, RSPB.**

Dave had been invited to present to the Council about his work around Dovestone.

The presentation showed the type of work the RSPB undertake to restore the blanket bog at Dove Stone, by using different methods of controlling the water flow off the hill to re-wet the bog, in turn that then raises the water table ensuring the land stays saturated, preventing further erosion and increasing the mosaic of biodiversity to sustain the wildlife, also introducing native species of sphagnum moss which are the building blocks of peat , and at the same time giving resilience to drought as well as to fire, not to mention helping to prevent localised flooding in towns and villages at the base of the hills.

 He extended an invitation to Councillors to join him in the spring time just before bird breeding and it was agreed the clerk would facilitate this. Dave also requested Councillors share their work with other organisations or schools and the wider community.

Councillors thanked Dave for a very enjoyable and informative presentation.

**3623. Correspondence**

• Response received from the Link re Banking Hub facilities

Cllr Beeley read out the response from the Link stating their initial assessment showed there was sufficient access to cash in Saddleworth, but no requirement for a banking hub. They advised that a new scheme came into effect on18th September 2024 and that the LINK’s assessment processes will be changed to reflect the rules.

They have invited us to re submit our application under the revised scheme if Councillors feel that this may change the original assessment.

There was some discussion around this. It was resolved that the clerk would write one more time to the Link and request escalation to the chief executive. If we are still unsuccessful, Cllr Beeley and the Clerk will submit a further application under the new rules. Proposed Cllr Garner, seconded Cllr Blackmore, carried.

• Response from OMBC re Public Space Protection Order

Cllr Beeley read out the response from Oldham Council advising that the PSPO was in fact renewed in November 2022 and there was some discussion around this. It was noted that this information was not clear on their website but since the Clerk had written to them the website was amended to reflect it. The current order is due to expire in Nov 2025 and it was resolved the clerk would monitor this.

**3624. To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 22nd July 2024**

The minutes were accepted as a true record and signed by the Chairman. Proposed Cllr Al-Hamdani, seconded Cllr Marland.

**3625. To note the Minutes of the Strategic Planning meeting held 18th July 2024**

There was some discussion around the distribution of the Neighbourhood Plan consultation flyers, that some households had not received them. Cllr Al-Hamdani advised that despite this issue, the Plan had been shared across the Parish, at libraries, community centres and online and that there had been a significant number of responses received which were predominantly very positive. Cllr Beeley advised the Strategic Planning Committee were meeting on Thursday to discuss these responses.

The minutes were then proposed by Cllr Beeley, seconded by Cllr Al-Hamdani and accepted.

**3626. To note the Minutes of the Assets Management Committee meeting held 25th July 2024**

The minutes were proposed by Cllr Sheldon, seconded by Councillor Wall and accepted.

**3627. To note the Minutes of the Finance Committee meeting held 25th July 2024**

Cllr Thompson requested an amendment be made under point 649 and 654 and it was discussed. With these amendments made, the minutes were then proposed by Cllr Al-Hamdani, seconded by Cllr Sheldon and accepted.

**3628. To note the Minutes of the Communications Committee meeting held 25th July 2024**

Cllr Beeley asked for more clarification on point 433, Update on which calendar of events. The minutes were them proposed by Cllr Al-Hamdani, seconded by Cllr Marland and accepted.

**3629. To note the Minutes of the Planning Meeting held 5th August 2024**

The minutes were proposed by Cllr Bishop, seconded by Cllr Adamson and accepted.

**3630. To note the Minutes of the Planning Meeting held 2nd September 2024**

The minutes were proposed by Cllr Bishop, seconded by Cllr Garner and accepted.

**3631. To note the Minutes of the Traffic & Transport Committee Meeting held 5th September 2024**

The consultation regarding traffic calming measure in Uppermill was discussed. The Clerk confirmed she had not yet received a response from her email to OMBC requesting an extension to the consultation period, and for this to be shared more widely across the Parish. It was agreed the Clerk would follow this up.

 Councillors were asked to send in any responses they have received from concerned residents to the Clerk this week so she could forward them on to OMBC before the initial consultation period (if not extended) ends on 27th September. It was discussed whether the Council should hold an additional meeting to discuss and agree a Parish Council response. Cllr Al-Hamdani advised that OMBC will not make a decision until their next Highways Regulation meeting 21st November, so it was agreed this item would be added to the agenda of the next Council meeting 28th October 2024. Proposed Cllr Beeley, seconded Cllr Gaul, carried.

**3632. To note the Minutes of the Assets Management Committee Meeting held 16th September 2024**

These will be presented at the October council meeting.

**3633. To note the Minutes of the Environment Committee Meeting held 16th September 2024**

These will be presented at the October council meeting.

**3634. Assets Management request to appoint a Task & Finish Group to discuss Civic Hall bar facilities**

There was some discussion around this and whether it was a viable option. It was resolved a Task & Finish Group be appointed to investigate this fully. Cllr Beeley requested Councillors who wished to be part of this group to contact the clerk and a meeting would be arranged.

 Proposed by Cllr Garner, seconded by Cllr Marland, 14 in favour, 1 against, carried.

**3635. Accounts for Payment July 2024 Income £ 4,225.40 Expenditure £ 28,358.95**

The accounts were proposed by Cllr Al-Hamdani, seconded Cllr Sheldon.

**3636. Accounts for Payment August 2024 Income £ 7,695.10 Expenditure £ 35,909.11**

The accounts were proposed by Cllr Al-Hamdani, seconded Cllr Sheldon.

Payments list, see appendix 1

**3637. Date of the next meeting:- Monday 28th October at 19.30hrs**

Appendix 1 Payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| July 24 Payments |  |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Code**  |  **Amount**  |
| 04-Jul-24 | BUCKLEYS | S-i-B judging - Buffet 1/7/24 | **405** | 36.00 |
| 04-Jul-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 153.15 |
| 04-Jul-24 | COOP | Office milk | **169** | 1.60 |
| 04-Jul-24 | DAVE TALBOT-CEDAR | Civic Hall Grass Cutting - 6/24 | **307** | 80.00 |
| 04-Jul-24 | STAFF EXPENSES  | S-i-B judging - Mileage 1/7/24 | **405** | 7.65 |
| 04-Jul-24 | STAFF EXPENSES | Estate Mileage | **102** | 8.55 |
| 04-Jul-24 | MCSE | Ballroom floor structural report | **307** | 540.00 |
| 04-Jul-24 | SEFTONS  | Payroll - 6/24 | **161** | 48.00 |
| 05-Jul-24 | AMAZON | Covid Tests | **169** | 16.49 |
| 08-Jul-24 | BRITISH GAS | Electricity 25/5/24 - 18/6/24 | **302** | 930.68 |
| 08-Jul-24 | TV LICENCE  | TV Licence | **324** | 13.25 |
| 11-Jul-24 | BUCKLE J SON  | Dawsons Field & Red Row grass cuts x2 6/24 | **433** | 220.00 |
| 11-Jul-24 | ONLINE TROPHIES | S-i-B Presentation 23/7/24- Trophies  | **405** | 160.00 |
| 11-Jul-24 | UPPERMILL DIY | Misc Repair Consumables - 6/24 account | **307** | 77.97 |
| 11-Jul-24 | WATER PLUS | Water - 6/24 | **321** | 444.45 |
| 12-Jul-24 | AMAZON | Reception Pen set | **105** | 11.49 |
| 12-Jul-24 | POST OFFICE | Stamps | **107** | 42.50 |
| 12-Jul-24 | BRITISH GAS | Electricity 19/6/24 - 24/6/24 | **302** | 183.70 |
| 15-Jul-24 | SALARIES  | Admin - 7/24 | **103** | 4,946.03 |
| 12-Jul-24 | SALARIES  | Civic - 7/24 | **301** | 4,924.24 |
| 15-Jul-24 | BT GROUP  | Phone/Internet 1/7/24 - 30/9/24 TBC | **107** | 442.80 |
| 15-Jul-24 | OMBC | Rates - Cemetery | **211** | 48.00 |
| 15-Jul-24 | OMBC | Pest Control | **308** | 30.00 |
| 15-Jul-24 | OMBC | General Rates - Civic Hall | **304** | 1,160.00 |
| 17-Jul-24 | CAPRICORN SECURITY | Wedding 8/6/24 | **318** | 237.60 |
| 17-Jul-24 | EASY WEB SITES  | Website Management Fee - 7/24 | **440** | 30.36 |
| 17-Jul-24 | STAFF EXPENSES | Desk Keys | **307** | 14.36 |
| 18-Jul-24 | COHS | Staff Member Medical Review | **120** | 365.00 |
| 18-Jul-24 | THE GATE INN, DIGGLE | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | THE SWAN, DOBX  | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | JUNCTION INN , DENSHAW | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | KING BILL , G/FIELD | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | S/WORTH CRAFTS, DELPH | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | THE LITTLE SHOP, UPPERMILL | Community Toilets Q2 2024-25 | **125** | 150.00 |
| 18-Jul-24 | LALC  | Subscriptions 1/4/24 - 31/3/25 | **119** | 2,514.34 |
| 18-Jul-24 | LALC  | Clerk CilCa Training | **124** | 495.00 |
| 18-Jul-24 | ONE WINDOW CLEANING | Civic Hall Window Cleaning | **306** | 132.50 |
| 19-Jul-24 | JDH BS LTD (IA) | Internal Audit 2023-24 | **109** | 774.00 |
| 22-Jul-24 | COMMERCE BUSINESS  | Copier/Printer Usage  | **105** | 89.46 |
| 24-Jul-24 | ASDA | S-i-B Presentation 23/7/24- Drinks | **405** | 27.50 |
| 24-Jul-24 | CIA FIRE/SECURITY  | Emergency Lights Repair | **307** | 354.00 |
| 24-Jul-24 | CIA FIRE/SECURITY  | Intruder Alarm Fobs | **307** | 54.00 |
| 24-Jul-24 | CIA FIRE/SECURITY  | Reception Fire Extinguisher | **307** | 114.00 |
| 24-Jul-24 | DAVE TALBOT-CEDAR | Civic Hall Grass Cutting - 7/24 | **307** | 80.00 |
| 24-Jul-24 | STAFF EXPENSES  | Scouring Pads | **306** | 6.20 |
| 24-Jul-24 | DEREK SEDDON  | J7S Burial - 19/7/24 | **203** | 360.00 |
| 24-Jul-24 | GREENFIELD PUBLISHING | Monthly Advert - 7/24 | **441** | 98.40 |
| 24-Jul-24 | STAFF EXPENSES | Office Coffee | **169** | 4.50 |
| 24-Jul-24 | MBHARRINGTON  | I21N Ashes Interment - 29/6/24 | **206** | 65.00 |
| 24-Jul-24 | OMBC | Refuse collection | **308** | 274.38 |
| 24-Jul-24 | OLD MILL HOUSE | S-i-B Presentation 23/7/24- Buffet | **405** | 160.00 |
| 24-Jul-24 | RAFS CARPET CLEANING | Carpet Clean - Office | **306** | 100.00 |
| 25-Jul-24 | ADOBE | Adobe Subs | **105** | 19.97 |
| 26-Jul-24 | CAPRICORN SECURITY | Queen tribute - 29/6/24 | **318** | 594.00 |
| 26-Jul-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 97.62 |
| 26-Jul-24 | HMRC | Tax & NI - Admin - 6/24 | **103** | 1,359.03 |
| 26-Jul-24 | HMRC | Tax & NI - Civic - 6/24 | **301** | 1,259.61 |
| 26-Jul-24 | STAFFING EXPENSES  | Estate Mileage | **102** | 6.75 |
| 26-Jul-24 | SHORROCK TRICHEM  | Hygiene | **316** | 140.87 |
| 26-Jul-24 | TOYE & CO  | 2023-24 Chairman and Consort Medallions | **112** | 581.16 |
| 26-Jul-24 | UNIVERSAL LAUNDRY | Chair Covers Cleaned | **306** | 13.50 |
| 31-Jul-24 | GMPF  | Pensions - Admin - 7/24 | **103** | 1,233.24 |
| 31-Jul-24 | GMPF  | Pensions - Civic - 7/24 | **301** | 1,009.03 |
| 01-Aug-24 | EASY WEB SITES  | Website Management Fee - 8/24 | **440** | 30.36 |
| 01-Aug-24 | UNIVERSAL LAUNDRY | TJ/SSD Show Table Cloths (Recharged) | **306** | 69.66 |
| 01-Aug-24 | UNIVERSAL LAUNDRY | Stage Curtains Cleaned | **306** | 162.00 |
| 01-Aug-24 | YORKS RIDINGS SOCIETY | Subscriptions  | **119** | 5.00 |
|  |  |  |  |  **28,358.95**  |

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| August 24 Payments |  |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Code**  |  **Amount**  |
| 05-Aug-24 | ALDI | SPC 50th Anniversary - Catering 4/8/24 | **162** | 26.99 |
| 07-Aug-24 | HELEN BISHOP | SPC 50th Anniversary - Catering 4/8/24 | **162** | 136.10 |
| 07-Aug-24 | DFBS  | New Fire exit staircase (Fire Assessment) - 1st 50% | **307** | 7,740.00 |
| 07-Aug-24 | COMMERCIAL BLINDS | New Ballroom Curtains (Fire Assessment) | **307** | 3,213.00 |
| 07-Aug-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 162.73 |
| 07-Aug-24 | STAFF EXPENSES | Estate Mileage | **102** | 18.00 |
| 08-Aug-24 | TRAFALGAR CLEANING | Karcher Carpet Cleaner | **307** | 504.99 |
| 08-Aug-24 | TV LICENCE  | TV Licence | **324** | 13.25 |
| 09-Aug-24 | ELCONS HR/LAW | HR/Legal Consultancy (20-22) - 6-8/24 | **120** | 363.60 |
| 12-Aug-24 | MBHARRINGTON  | M36N Burial - 2/8/24 | **203** | 300.00 |
| 12-Aug-24 | MBHARRINGTON  | D5S Ashes Interment 11/8/24 | **206** | 100.00 |
| 12-Aug-24 | MBHARRINGTON  | Cemetery Strimming & Himalayan Balsam removal | **201** | 504.00 |
| 12-Aug-24 | WATER PLUS | Water - 7/24 | **321** | 440.08 |
| 12-Aug-24 | VIKING STATIONERY | Stationery | **105** | 152.99 |
| 12-Aug-24 | CENTRE GLASS  | Cleaning Consumables | **306** | 107.59 |
| 12-Aug-24 | SIMPLY SIGNS  | Cemetery Signage | **201** | 72.00 |
| 12-Aug-24 | SEFTONS  | Payroll - 7/24 | **161** | 48.00 |
| 12-Aug-24 | INFINITY IT | IT Support - 5-7/24 | **110** | 20.40 |
| 13-Aug-24 | BRITISH GAS | Electricity 25/6/24 - 23/7/24 | **302** | 1,100.90 |
| 13-Aug-24 | BUCKLE J SON  | Dawsons Field & Red Row grass cuts x2 7/24 | **433** | 220.00 |
| 13-Aug-24 | CIA FIRE/SECURITY | CCTV Camera repair | **307** | 54.00 |
| 13-Aug-24 | STAFF EXPENSES | Office Coffee | **169** | 4.50 |
| 14-Aug-24 | BIBBY RE EDMOND | New Lighting Wire Rope Winch | **307** | 1,466.70 |
| 14-Aug-24 | POST OFFICE | Stamps | **107** | 77.50 |
| 15-Aug-24 | SALARIES  | Admin - 8/24 | **103** | 4,557.45 |
| 15-Aug-24 | SALARIES  | Civic - 8/24 | **301** | 4,419.99 |
| 15-Aug-24 | OMBC | Rates - Cemetery | **211** | 48.00 |
| 15-Aug-24 | OMBC | Pest Control | **308** | 30.00 |
| 15-Aug-24 | OMBC | General Rates - Civic Hall | **304** | 1,160.00 |
| 16-Aug-24 | SIMPLY SIGNS  | 2024-25 Chairman's Name on Noticeboard | **112** | 48.00 |
| 21-Aug-24 | STAFF EXPENSES | Card for Office Milk / Coffee | **169** | 20.00 |
| 21-Aug-24 | Amazon | Carpet Shampoo | **306** | 17.95 |
| 22-Aug-24 | HMRC | Tax & NI - Admin - 7/24 | **103** | 1,509.40 |
| 22-Aug-24 | HMRC | Tax & NI - Civic - 7/24 | **301** | 1,157.84 |
| 22-Aug-24 | COMMERCE BUSINESS  | Copier/Printer Usage  | **105** | 83.23 |
| 27-Aug-24 | OMBC | Refuse collection | **308** | 274.38 |
| 27-Aug-24 | SHORROCK TRICHEM  | Hygiene | **316** | 140.87 |
| 28-Aug-24 | MBHARRINGTON  | Repair Noticeboards - Uppermill & Lydgate | **415** | 192.00 |
| 28-Aug-24 | MBHARRINGTON  | Cemetery & Allotment Signage | **201** | 168.00 |
| 28-Aug-24 | MB HARRINGTON  | Cemetery - Grass cutting / bins (2/2) | **201** | 2,721.60 |
| 28-Aug-24 | MBHARRINGTON  | M30N Ashes Inter 22/8/24 | **206** | 65.00 |
| 28-Aug-24 | ROCHDALE MBC  | DBS Check new staff member  | **169** | 24.50 |
| 29-Aug-24 | GET LICENSED LTD | DPS Training – Site Manager | **124** | 279.98 |
| 30-Aug-24 | GMPF  | Pensions - Admin - 8/24 | **103** | 1,084.31 |
| 30-Aug-24 | GMPF  | Pensions - Civic - 8/24 | **301** | 1,016.93 |
| 30-Aug-24 | EASY WEB SITES  | Website Management Fee - 9/24 | **440** | 30.36 |
| 30-Aug-24 | AMAZON | Pink Bunting re Cancer event 23/9/24 | **162** | 12.00 |
|  |  |  |  |  **35,909.11**  |